

STATUTORY REQUIREMENTS				
No.	Standard	Regulation	Action being taken to address requirements	Timescale for action
1		15(2)	Care plans will now be reviewed monthly.	Ongoing
2		13(2)	Staff have been told to date when opening liquid suspensions.	Completed
3		13(2)	The specimen signature and initials list of our qualified nurses has been updated.	Ongoing
4		16(2) (m)(n)	Each resident will have their own activities written in their care plans.	Ongoing
5		16(2)(i)	We will contact the local dietician to check our menu	Ongoing
6		22(1)	The Complaint Procedure has been updated.	Completed
7		12(1)(a) 23(2)(o)	All the debris has been removed and the fence has been repaired.	Completed
8		7 (Schedule 2)	<p><b>All Staff photographs are in a folder named “CRB / POVA Staff Folder and Information” (a lilac folder in Norma’s office.)</b></p> <p>A separate folder for these was required at a previous inspection in line with Regulations and the Data Protection Act.</p> <p>We are now keeping this folder in the front of the drawer you sampled from, which stores staff correspondence and references etc.</p> <p>This file has been meticulously kept (using the CSCI pro forma), and in saying in the report that “we do not have recent staff photographs” is incorrect. You are welcome to recheck this or I can mail you a photo copy of a sample.</p>	Completed <b>(Already in situ)</b>

RECOMMENDATIONS		
No.	Refer to Standard	Action being taken to address good practice recommendations
1		All staff have been told that hand written prescriptions should be witnessed signed and dated as they are received.
2		<p>A copy of the Fire Officer’s report dated 12.6.06 of his inspection 07.06.06 has already been posted to you.</p> <p>There were no requirements from this inspection.</p>